



**CITY OF TORONTO**

**Request for Supplier Qualifications for  
Peer Review for Air Quality and Odour Study, Noise, Vibration Study,  
Compatibility/Mitigation and Rail Safety and Risk Mitigation**

**RFSQ No.: Doc5421410915**

**Issued: April 29, 2026**

## **1.0 INTRODUCTION**

- .1 This Request for Supplier Qualifications ("RFSQ") is an invitation by the City of Toronto to prospective Respondents to submit responses for the purpose of establishing a Multi-Use List (with a rotational selection method) of consulting firms with expertise to conduct peer reviews of the methodology, findings and recommendations of technical studies and/or reports submitted by an applicant in support of development applications within the boundaries of the City of Toronto, as further described in Part 5 – RFSQ Particulars.
- .2 Respondents are invited to submit a Response for future eligibility to provide Peer Review services on a project-by-project basis for one or both of the following categories:
  - Scope A: Air Quality and Odour Study, Noise, Vibration Study, Compatibility/Mitigation ("Nuisance Studies")
  - Scope B: Rail Safety and Risk Mitigation (RSRM) Report
- .3 It is the intent of the City to evaluate and award Scope A and/or Scope B separately to three [3] or more Suppliers per each scope. Suppliers may submit a Proposal for either Scope A and/or Scope B to demonstrate meeting the requirements as further outlined in this RFSQ.
- .4 The terms and conditions found in Part 4 (Form of Agreement) are to form the basis for the Master Agreement between the City and the Prequalified Suppliers. The term of the Master Agreement is to be for a period of three [3] years, with an option in favour of the City to extend the Master Agreement on the same terms and conditions for one [1] additional two [2] year period.
- .5 Suppliers who are not successful for this Roster will be permitted to apply at the end of the base term of three (3) years for inclusion, should the City at its discretion choose to exercise the one (1) additional two (2) year term as noted in Part 7. This process will be in accordance with the RFSQ, and with the City of Toronto's Procurement Process Policies.
- .6 In accordance with the Canada European Union Comprehensive Economic and Trade Agreement (CETA), bids will only be accepted from Canadian Suppliers and Trade Partner Suppliers. Bids from USA Based Suppliers will be deemed non-compliant and rejected.



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Part 1 – Introduction to RFSQ

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**2.0 City Contact**

Buyer Name: Donna Landrito, Senior Corporate Buyer

**3.0 Request for Supplier Qualifications Timetable**

The RFSQ Timetable is tentative only, and may be changed by the City at any time. For greater clarity, business days means all days that the City is open for business.

Deadline for Questions	Five (5) Business Days before Closing Deadline
Deadline for Issuing Addenda	Three Business Days before Closing Deadline
Closing Deadline	As displayed in the City Online Procurement System countdown clock
Rectification Period	Five (5) business days
Anticipated Prequalification Approval [or Roster Agreement] Date	3rd Quarter of 2026

All times specific in this RFSQ timetable are local times in Toronto, Ontario, Canada.

The RFSQ timetable may be changed by the City in its sole and absolute discretion, at any time prior to the Submission Deadline. Any changes to the RFSQ timetable will be issued by way of an Addendum.

**4.0 Contacting Ariba Help Desk / Technical and Product Support**

If a Supplier experiences any difficulties with the City Online Procurement System during the RFSQ process, the Supplier must notify the helpdesk of the supplier of the City Online Procurement System and the Procurement Contact immediately. Please use the following information to contact the Help Center of the City Online Procurement System for technical and product support:

While on a SAP Ariba webpage, select:

Help (?) → Support → Get Support → Contact Support

Suppliers shall not contact the City for such technical and product support.